

**University of North Carolina
Office of the President**

Carry Forward Fund Use Proposal

1. Proposal name: **UNC Faculty Conference on Instructional Technologies**
2. Funds needed to implement proposal: **\$35,000** (additional costs may be subsidized by the Faculty Assembly and/or individual campuses)
3. Project manager / coordinator: **UNC Teaching and Learning with Technology (TLT) Collaborative Board** (pending appointment of Executive Director)

4. Proposal Description / Purpose:

We propose hosting a system-wide faculty conference on instructional technologies with an emphasis on peer-to-peer transfer of technology.

At the November, 2000 meeting of the TLT Collaborative Board, UNC Faculty Assembly representatives Jose D'Arruda, UNCP and George Conklin, NCCU presented the need for a faculty-centered, system-wide workshop on TLT. As a result of this request, the UNC TLT Collaborative's 2001 TLT Conference included a discussion track on peer-to-peer technology support in which such an event was discussed by twenty-one participants.

Dr. D'Arruda, as one of the discussion track facilitators, presented a position statement to the track participants outlining the concept of a faculty conference that could potentially be held in conjunction with the annual TLT Conference (see attachment one, Position Statement). The track members drafted and passed a resolution in support of this position statement (see attachment two, Resolution).

The TLTC is seeking funding to support the development of this conference. While the funds requested by this proposal may not cover the entire cost of the faculty conference, and while specific details of the conference and its relation to the annual TLT Conference will need to be worked out, these funds would allow us to begin the planning process for this new event.

5. Manner in which the fund will enhance overall effectiveness and quality of service within the Office of the President:

Support from the Office of the President for this initiative would significantly demonstrate the commitment of the University administration to the professional development of academic technology initiatives by the faculty within the system. It would also demonstrate interfaculty collaboration and peer-to-peer transfer of skills and knowledge, independent from efforts sponsored by individual faculty and/or campuses. The conference would benefit smaller campuses, particularly, where size and mission may limit access to academic technologies available on larger campuses.

6. Proposal line item budget:

This budget estimate is based upon figures generated from the May TLTC conference, with attendance of approximately 200. The numbers would expand proportionately if the number of participants were to increase.

Food:	\$12,000
Accommodations:	\$30,000 (it may be reasonable to expect that this cost may be met through individual campuses)
Materials/miscellaneous:	\$5,000
Conference rooms and technology support:	\$5,000
Staffing:	\$18,000 or more (while some staffing needs may be met through permanent TLTC staff, the organizational work for the conference requires significant time in the weeks immediately leading to the conference)

Total conference estimate: \$70,000 minimum

7. Vice President approval: _____
Signature Date

8. President or designee approval: _____
Signature Date