

UNC TLT Collaborative
Board Meeting Minutes

Meeting Date: June 20, 2001
Meeting Time: 10 a.m. – 3 p.m.
Meeting Location: UNC Office of the President, Board Room 1, Floor 1

Present (Board Members):

Ray Purdom, Acting Chair (UNCG)
Margaret Mertz (NCSA)
Sallie Ives (UNCC)
Henry Schaffer (NCSU)
Laura Rogers (UNCW)
Frank Prochaska (WCU)
Derrick Wilkins (ECSU)
Tom Jackson (UNCP)
Steve Breiner (ASU)
Sandra Huskamp (ECU)
Akbar Aghajanian (FSU)
Rodney Harrigan (NCA&T)
Brenda Shaw (NCCU)
Kathy Thomas (proxy for John Oberlin) (UNC-CH)
Joyce Williams-Green (WSSU)

John Felts (proxy for Carroll Varner) (ULAC)
George Conklin (UNC Faculty Assembly)
Robyn Render (Vice President for IR and CIO)
Betsy Brown (Division of AA, UNC-OP)
Mike O’Kane (UNC TLTC)

Absent:

Kern Parker (UNCA)

Ray Purdom, Vice Chair of the Board and serving as Acting Chair, opened the meeting at 10 a.m. (Joyce Williams-Green has replaced Mel Johnson, former Chair of the Board, as WSSU’s Board representative.)

The minutes from the March 23, 2001 meeting were approved with changes (Mertz, Ives).

Executive Director Search Committee Report

Ray Purdom, chair of the Search Committee, gave a status report. Joanne Dehoney, Chuck Bennett, and Frank Prochaska have withdrawn from the search committee. The

Board agreed that the search committee membership would be Ray Purdom (chair), Margaret Mertz, Joyce Williams-Green, Steve Breiner, Betsy Brown (representing the Division of AA), and Alfred Mays (representing the Division of IR).

Internal candidates were asked to submit applications by June 18. To date, nine internal candidates have applied. The search committee will meet after the Board meeting at 3 p.m. today to review the applications received and plan next steps in the search.

Report from the Vice President for IR and CIO

Robyn Render reported on current issues affecting the TLT Collaborative. The foremost challenge is the potential budget cut for next year and how that reduction might affect the TLTC. There was discussion with questions from the Board concerning possible scenarios. It will probably be several weeks before the final budget figures for 2001-02 are known. Robyn stated that her number one priority is filling the Executive Director position as soon as possible.

Program Coordinator Search Committee Report

Sallie Ives, search committee chair, presented a status report on this search. Fourteen applications have been received to date. The committee will begin reference checks on the top candidates.

Project Manager Search Committee Report

Sandra Huskamp, search committee chair, gave a status report on this search. Nineteen applications have been received to date.

Update on TLTC Contract Staff

Mike O'Kane gave an update report on the status of TLTC contract staff members and their responsibilities.

TLTC Board Membership for 2001-02

Mike O'Kane reported that the Board membership for 2001-02, as suggested by the Chancellors, is now posted on the TLTC Board web site. This membership is tentative, pending final approval by President Broad.

Election of Board Chair and Other Officers for 2001-02 Year

Chair of the Board:

As required by the by-laws, election was held for the position of Chair of the Board for 2001-02.

Motion to nominate Ray Purdom (Aghajanian, Prochaska).

Motion to close nominations (Aghajanian, Shaw). Motion passed.

Ray Purdom was elected by acclamation to be Chair of the Board for the 2001-02 year.

Motion to waive by-laws in order to elect other Board officers at this time (Rogers, Thomas). Motion passed.

Vice Chair of the Board:

Motion to nominate Margaret Mertz to be Vice Chair of the Board (Thomas, Prochaska).

Motion to close nominations (Shaw, Ives). Motion passed.

Margaret Mertz was elected by acclamation to be Vice Chair of the Board for the 2001-02 year.

Secretary of the Board:

Frank Prochaska was elected by acclamation to be Secretary of the Board for the 2001-02 year.

Finance Committee:

The Board agreed by consensus that the membership of the Finance Committee for 2001-02 would be Margaret Mertz (chair), Sandra Huskamp, and Frank Prochaska.

By-law Committee:

The Board agreed by consensus that the membership of the By-law Committee for 2001-02 would be Joyce Williams-Green (chair), Betsy Brown, and Brenda Shaw.

Planning and Assessment Committee:

The Board discussed the need to significantly increase the planning and assessment activities of the Collaborative in 2001-02.

The Board agreed by consensus that the membership of the Planning and Assessment Committee for 2001-02 would be Steve Breiner (chair), Laura Rogers, Sallie Ives, Henry Schaffer, and Tom Jackson.

Shared Services Alliance Report

Tom Jackson presented an update report from the Shared Services Alliance. Jo Ann Pearson has been named Executive Director of the Alliance, beginning July 1, 2001.

Lunch

The Board meeting resumed at 1 p.m.

TLT Conference Report

Mike O’Kane presented a summary report on the May TLT Conference in Wilmington.

PDP Portal Update

Mike O’Kane presented an update report on the PDP Portal.

SOLID Report

Mike O’Kane presented a brief summary report on the SOLID project. The final SOLID report is now being completed and will be posted on the web site.

Finance Committee Report

Margaret Mertz, the new chair of the Finance Committee, led a discussion of possible priorities for Board expenditures in 2001-02.

Motion to authorize the Finance Committee to extend the contracts of some of the current contract staff for up to three months, awaiting the filling of permanent staff positions by the current searches (Schaffer, Rogers). Motion passed.

Motion to ask the Finance Committee to develop a broad budget proposal for next year (Schaffer, Ives). Motion passed.

Next TLTC Board Meeting

The next Board meeting will be Wednesday, July 18, at UNCG.

After discussion, the Board agreed to meet in-person every three months, with two videoconference meetings in between the face-to-face meetings.

Reminder: The UNC-CAUSE meeting will be October 10-12 in Greensboro.

Meeting adjourned at 3 p.m.