

TLT Collaborative Board Meeting, April 7, 2000

Present (TLT Board):

Appalachian State University: Steven J. Breiner
East Carolina University: Christine Brueckner (PROXY for Helen Parke)
Elizabeth City State University: Derrick Wilkins
Fayetteville State University: Leo Taylor (PROXY for Akbar Aghajanian)
NC A&T State University: Melvin Johnson
NC Central University: Franklin Carver
NC School of the Arts: Margaret Mertz
NC State University: Joanne DeHoney
UNC at Asheville: Chuck Bennett
UNC at Chapel Hill: Kathy Thomas
UNC at Charlotte: Sallie Ives
UNC at Greensboro: Ray Purdom
UNC at Pembroke: Tom Jackson
UNC at Wilmington: Jeff Brown
Western Carolina University: Frank Prochaska

Absent: Winston-Salem University: Joyce F. Williams-Green

Also Present:

Executive Director: Mike O'Kane
Diana Oblinger, UNC Vice President for Information Resources / CIO
Glenda Rose Scales, NC A&T Director of Instructional & Research Computing

Meeting called to order at 1 p.m. by Dr. Melvin Johnson, Chair.

I. Review Minutes of March 17, 2000 Meeting

Motion to approve minutes and second: Breiner, Ives

Motion unanimously passed.

II. Governance Issues Before Board

None.

III. Reports by Standing Committee Chairs

A. By-Laws Committee. Chuck Bennett, Chair.

1. The Chair reported he would choose other committee members to assist in the work of the committee.
 2. Margaret Mertz volunteered to serve as a member.
- A. Organizational Assessment and Evaluation Committee. Steve Breiner, Chair.
1. The chair asked interested Board members to contact him and volunteer to serve on this committee.
 2. The chair distributed an outline (“Issues for Consideration”) suggesting possible initial projects and activities for the committee.

IV. Comments by Vice President Oblinger

Vice President for Information Resources Diana Oblinger offered several comments concerning the UNC TLT Collaborative. She spoke of the importance of the Collaborative to the mission of the UNC system, and thanked the Board members for their important work in helping to establish the Collaborative. Dr. Oblinger expressed satisfaction with how quickly the Collaborative has initiated meaningful projects, and also expressed satisfaction that many issues raised yesterday at the Faculty Assembly Forum on Instructional Technology had already been identified by the Collaborative as issues to be addressed.

V. TLT Collaborative Grant Proposals

- A. The approval and rejection memos to be sent to proposal submitters were discussed and edited. The Board agreed to issue a standard electronic budget template by which principal investigators of funded proposals will report final expenditures. This final budget report will be due September 30, 2000 for all grants.
- B. The five modified collaborative proposals discussed at the March 17, 2000, Board meeting were now considered in turn:
1. A motion was made and seconded (Mertz, Ives) to fund the Combined Wireless Proposal. After discussion, the Board voted unanimously to fund this proposal for \$29,514.50.
 2. A motion was made and seconded (Mertz, Bennett) to fund the Web-based Educational Module Project - NC Alliance of Environmental Science and Studies Programs. After discussion, the Board voted unanimously to fund this proposal for \$xx,xxx.
 3. A motion was made and seconded (Breiner, Jackson) to fund the Beta Test of the Cisco Learning Environment Engine Project. After discussion, the Board voted unanimously to fund this proposal for \$30,000.

4. A motion was made and seconded (DeHoney, Ives) to fund the IDEA Station Project. After discussion, the Board voted unanimously to fund this proposal for \$31,040.
5. A motion was made and seconded (Mertz, Ives) to fund the Workshop on Visualization and Modeling Project. After discussion, the Board voted unanimously to fund this proposal for \$xx,xxx.

VI. Executive Director's Report

Executive Director Mike O'Kane distributed a written report summarizing the activities and budget expenditures of the TLT Collaborative in 1999-2000. The ensuing discussion highlighted the following issues:

- A. Instructional Technology Retreat. An Instructional Technology Retreat will be held May 30 – June 1, 2000, at the Broyhill Center at ASU. Details will be published on the TLT Collaborative website as they are available. The Collaborative will pay for the room/board and meals of attendees, while the campuses will pay for the travel expenses of attendees.
- B. Flashlight Program. Dr. Glenda Rose Scales reported on the organization and activities of the Flashlight Program at NC A&T University. She explained how the Flashlight Program could be used to obtain the student perspective on issues. Ray Purdom and Joanne DeHoney also discussed the operation of the Flashlight Program on their campuses. Glenda, Joanne, and Ray agreed to form a subcommittee to present a review of the Flashlight Program at the next Board meeting. Mike O'Kane agreed to help coordinate that review.
- C. Research on what Students want in TLT. Steve Breiner, Chuck Bennett, Jeff Brown, Joanne DeHoney, Margaret Mertz, and Glenda Scales agreed to form a subcommittee to work with Mike O'Kane on investigating this topic.
- D. UNC TLT Collaborative Web Site. Mike O'Kane reported the site is evolving and developing, and requested feedback on the site from Board members. Mike stated the site would be fully ADA compliant.
- E. Other Issues.
 1. Jeff Brown reported he has developed interactive math formulas in HTML pages and would be willing to work with faculty in the UNC system to share with them how to do this.
 2. Tom Jackson suggested the Collaborative should develop simple modules (on topics such as HTML, Java, etc.) that faculty could use in their classes.

VI. Next Meeting Date

The next Board meeting will be Friday May 12.

V. Adjournment

Meeting was adjourned at 3:55 p.m.