

UNC TLT Collaborative
Board Meeting Minutes

Meeting Date: March 23, 2001
Meeting Time: 10 a.m. – 3:30 p.m.
Meeting Location: Joyner Library, ECU Campus

Present (Board Members):

Mel Johnson, Chair (WSSU)
Ray Purdom (UNCG)
Sallie Ives (UNCC)
Joanne Dehoney (NCSU)
Laura Rogers (UNCW)
Chuck Bennett (UNCA)
Frank Prochaska (WCU)
Derrick Wilkins (ECSU)
Maureen Windmeyer (proxy for Tom Jackson) (UNCP)
Steve Breiner (ASU)
Sandra Huskamp (ECU)
Bill Gibson (proxy for Akbar Aghajanian) (FSU)
Margaret Mertz (NCSA)
Kathy Thomas (proxy for John Oberlin) (UNC-CH)

Stacy Baggett (proxy for Carroll Varner) (ULAC)
George Conklin (UNC Faculty Assembly)
Mike O’Kane (UNC TLTC)

Also Present:

Hilarie Nickerson (UNC TLTC)
John Felts

Absent:

Rodney Harrigan (NCA&T)
Brenda Shaw (NCCU)
Betsy Brown (Division of AA, UNC-OP)

Mel Johnson opened the meeting at 10 a.m.

The minutes from the February 28, 2001 meeting were approved (Breiner, Bennett).

SOLID Report

Chuck Bennett gave a progress report. The RFIs are in, and are now being summarized. Mike O’Kane distributed a preliminary draft report on the status of the SOLID project.

TLT Conference Report

Hilarie Nickerson presented a status report on planning for the May TLT Conference in Wilmington. Robyn Render has approved all plans for the conference.

Collaborative Staffing Update

Mike O’Kane led a discussion of the current three TLTC staff positions (Technology Coordinator, Program Coordinator, Project Manager) and how they are now defined in terms of responsibilities. By consensus the Board agreed with these position definitions and responsibilities.

Executive Session

The Board went into Executive Session to discuss personnel matters.

Tour of ECU’s Re-configurable Advanced Visualization Environment (RAVE)

The Board toured and received a demonstration of ECU’s RAVE facility.

Lunch

During lunch there was a presentation on ECU’s PDA initiatives.

Board meeting resumed at 1:15 p.m.

Discussion of Executive Director Position

There was extensive discussion concerning the Executive Director position, how it might be defined, and whether it should be a permanent position or two-year rotating. **The consensus of the Board was to advertise the Executive Director position internally at first, and then, if necessary, advertise externally.**

Margaret, Joanne, Chuck, Ray, and Frank were asked to meet with Robyn by phone to discuss the Executive Director position and to receive Robyn’s views on some of these issues.

A motion was made and passed (Mertz, Bennett) to move forward with search committees to fill the Program Coordinator and Project Manager positions.

Finance Committee Report

Ray Purdom reported for the Finance Committee on expenditures for this year and funds remaining in this year's budget to be spent.

After extensive discussion, the Board agreed to award each campus approximately \$8500. (the amount to be determined pending final exact budget figures for this year) to be spent before June 30 on hardware, pedagogy, or training initiatives. Prior to releasing the funds, Mike will collect information from each of the campuses on how the funds will be used.

By-law Committee Report

Chuck Bennett distributed a proposed addition to the Board by-laws concerning Board elections. A motion was made and passed (Mertz, Ives) to accept this addition.

Symposium Report

Joanne Dehoney gave a status report on plans for the April 16 TLT Symposium at NCSU.

Before adjourning, the Board agreed that continued additional discussion is needed on assessment issues and a revised TLTC Role & Mission document.

Meeting adjourned 3:20 p.m.

Some Board members toured the ECU Assistive Technology facilities after the meeting adjourned.