

UNC TLT Collaborative **Board Meeting Minutes**

Meeting Date: January 24, 2001
Meeting Time: 10 a.m. – 3:30 p.m.
Meeting Location: NC School of the Arts (Pierce Building, RJR Screening Room)

Present (Board Members):

Mel Johnson, Chair (WSSU)
Ray Purdom (UNCG)
Brenda Shaw (NCCU)
Sallie Ives (UNCC)
Joanne Dehoney (NCSU)
Patricia Turrisi (proxy for Laura Rogers, UNCW)
Chuck Bennett (UNCA)
Frank Prochaska (WCU)
Derrick Wilkins (ECSU)
Tom Jackson (UNCP)
Steve Breiner (ASU)
Sandra Huskamp (ECU)
Kathy Thomas (proxy for John Oberlin, UNC-CH)
Margaret Mertz (NCSA)

Carroll Varner (ULAC)
Mike O’Kane (UNC TLTC)

Also Present:

Jo Ann Pearson (Shared Services Alliance)
Hilarie Nickerson (UNC TLTC)
John Felts (UNCG)

Absent:

Akbar Aghajanian (FSU)
Rodney Harrigan (NCA&T)
George Conklin (UNC Faculty Assembly)

The Chair opened the meeting at 10 a.m. in the RJR Screening Room of the Pierce Building on the campus of the North Carolina School of the Arts.

The minutes from the November 29, 2000 meeting were approved (Ives, Breiner).

Standing Committee Reports

Finance: Ray Purdom, Chair. This is a new TLT Board committee established at the November 29, 2000 meeting. (The vice chair of the TLT Board serves as chair of the Finance Committee.) Ray distributed a draft document on the proposed membership and purpose of the committee. The Board edited by consensus some of the wording of the draft document. In addition to Ray and Sandra Huskamp, a third committee member is needed. Frank Prochaska was named to this position (Mertz, Ives).

By-Laws: Chuck Bennett, Chair. No report.

Organizational Assessment and Evaluation: Steve Breiner, Chair. Steve will give his report at the Board's scheduled discussion this afternoon on the TLT Collaborative's mission and directions.

TLTC Executive Director Search Committee Report

Frank Prochaska reported on the status of the search. An offer has been made to one of the finalists interviewed in December.

TLT Retreat Planning Report

Hilarie Nickerson reported on suggested plans for this spring's retreat. UNC-Wilmington has agreed to host the retreat, and the Board voted to hold the retreat May 23 – 25 at UNC-Wilmington's new Executive Conference Center. It was tentatively agreed to invite approximately ten participants from each campus, including TLT personnel, Alliance Board members, librarians, continuing education leaders, other academic leaders, and selected faculty participants. One or two faculty members from each campus should attend this year's retreat. The Collaborative will pay for rooms and food, while the participants are responsible for their travel expenses.

Mel Johnson asked the Faculty Retreat sub-committee to meet and discuss faculty participation at the retreat.

TLT Portal Demonstration and Professional Development Portal Report

Mike O'Kane presented a demonstration of the Portal, and Ray, Steve, and Mike answered questions. The portal is now on-line and operating.

Lunch

Margaret Mertz hosted a walking tour of the NCSA campus after lunch.

Board meeting resumed 1:25 p.m.

TLT Flashlight Training Workshop

Steve Breiner reported on the Flashlight Training Workshop held January 22 – 23.

SOLID (Strategic Online Learning Infrastructure Development) Report

Chuck Bennett presented an update on the SOLID group's activities and plans. There will be a series of videoconferences in March and April 2001 at which course management software vendors will present their strategic vision and some demonstration of their product. An RFI will be released soon to vendors. Dates for videoconferences will be announced.

TLT Symposium Report

Joanne Dehoney presented the current plans for this symposium, to be held Monday, April 16, 2001 at the Friday Center. Directors from four outstanding faculty centers from outside the UNC System will be invited to discuss their centers. (Two speakers have been confirmed: Tom Wilkinson from the University of Washington U. Wired project, and John Moore from Virginia Tech.) Six people from each UNC campus may attend.

TLT Budget Report/Planning

Ray Purdom and Mike O'Kane reported on the 2000-01 TLT Collaborative budget and expenditures to date.

Request for funding of \$65,000. for the May 23 – 25 retreat. After discussion, the motion passed (Mertz, Bennett).

Request for additional funding of \$3,500. for the April 16 TLT Symposium. After discussion, the motion passed (Shaw, Ives).

There was discussion of suggested ways the uncommitted balance of this year's Collaborative budget might be spent. Each campus was asked to submit to Ray Purdom by February 7 a short list of strategic TLT directions and issues for your campus and for the UNC system at this time. These items will be discussed at the next Board meeting when the spending of the uncommitted budget balance will be considered.

Discussion: Review TLT Collaborative Mission and Directions

Steve Breiner distributed a worksheet he prepared to facilitate review of the Collaborative's goals as stated in the original governance document and to help the Board identify whether or not the Collaborative is meeting those goals. After some discussion, the Board agreed to discuss this issue in further detail at the next meeting.

Additional TLT Collaborative Board Meeting

The Board agreed to meet Wednesday March 14 at East Carolina University.

Nominating Committee

Margaret Mertz and Joanne Dehoney agreed to serve as a nominating committee to bring to the next Board meeting a slate of names for the election of new Board officers.

The Board agreed that Tom Jackson would represent the TLT Collaborative Board at UNC Alliance Board meetings until a new TLT Collaborative Executive Director is named.

The Board extends its appreciation to Margaret Mertz and the North Carolina School of the Arts for hosting this meeting. The facilities and accommodations were excellent.

Meeting adjourned 3:30 p.m.