

**Date:** April 13, 2000

**To:** Douglas Crawford-Brown

**From:** Mike O'Kane, UNC Teaching and Learning with Technology Collaborative

**Subject:** Web-Based Educational Module Project of the North Carolina Alliance of Environmental Science and Studies Programs

I am pleased to inform you that the Board of the TLT Collaborative has voted to support the TLT initiative that you have proposed, with the modifications indicated in the attached document. These modifications are intended to increase the overall value of the project to the Collaborative to support efforts that help advance the effective use of technology for teaching and learning throughout our 16 campuses.

In addition to the specific modifications that are attached, the Board also requests the following:

1. That the Collaborative Board will receive a copy of any publications associated with this effort. Such publications should acknowledge the collaborative nature of the project within the UNC system and the support provided by the UNC Teaching and Learning with Technology Collaborative.
2. Your understanding that (a) no continuing funds are associated with this allocation beyond FY 1999; (b) all funds must be expended during FY1999; and (c) you will provide documentation to show that the allocated funds were expended in accordance with the approved project proposal, using a reporting template that will be provided to you for this purpose.

3. That any deliverables to the Collaborative that are specified in the proposal or in the attached modifications (reports, presentations, etc) will be delivered as indicated, and that these may be published on the TLT Collaborative Web site, and referenced in the Collaborative's own reports.

Arrangements will be made for immediate transfer of funds in the amount of **\$29,932.00**. Use of these funds indicates your acceptance of the conditions outlined above. Please contact my office if you have any questions in this matter,

Sincerely,

Mike O'Kane, Executive Director

c.

Melvin Johnson (Chair)  
Diana Oblinger  
Ken Craig

Attachment

## **MODIFICATIONS TO PROPOSAL: Web-Based Educational Module Project of the North Carolina Alliance of Environmental Science and Studies Programs**

The Board expressed strong common interest among the campuses in seeing examples of shared learning content. This proposal offers an excellent opportunity for a proof-of-concept initiative that can be monitored by other discipline communities. With this in mind the following modifications are requested:

1. Any collaborative initiative to develop core course content is likely to raise technology-related issues associated with common course management software and development strategies, hosting and authentication solutions, common media formats (for development and for student access), metadata standards (IMS), training and support, and longer term maintenance. The PI's are requested to ensure appropriate consultation with the IT and course development services on their campus(es), in order to ensure cost and support efficiencies, as well as effective application of learning technologies within the context of the campus environments.
2. PI's are requested to communicate with TLT Collaborative staff in order to provide them with information about the project and links to demonstration materials that will be made accessible via the TLT Collaborative Web site.
3. An individual PI will be requested to attend the UNC TLT Instructional Technology Retreat in Boone on May 30-June 1 in order to: provide a brief project report and to discuss issues associated with this initiative that have arisen to date. Issues of interest will be development of common campus agreements related to project design and planning, selection of core content, evaluation of content, selection of technologies, development process, lessons learned, etc.

**Amount requested: \$29,932**