

**TLTC Board Meeting**  
**Videoconference**  
Wednesday, November 15, 2006  
2:00pm – 4:00pm

**Minutes**

**Present:**

**Board Members:**

Ray Purdom (UNCG), Chair  
Steven J. Breiner (ASU)  
Kimberly Stevenson (ECSU)  
John Brooks (FSU)  
Scott Simkins (NCAT)  
Bob King (NCSA)  
Donna Petherbridge (NCSU)  
John Myers (UNCA)  
Mark Sivy (UNCC)  
Beverly Vagnerini (UNCW)  
Robert Orr (WCU)  
Maurice C. Mitchell (UNCP)  
Geri Vital (NCCU)  
Chris Weaver (ECU)  
Forrest McFeeters (WSSU)  
Kathy Kyzer (UNC-CH)  
(proxy for Charles Green)

**TLTC Staff:**

Hilarie Nickerson (UNC-TLTC)  
Frank Prochaska (UNC-TLTC)  
Laura Rogers (UNC-TLTC)  
Lori Mathis (UNC-TLTC)  
Faith Dabney (UNC-TLTC)

**Ex Officio Board Members:**

Yogi Kakad (Faculty Assembly)  
Robyn Render (UNC Division of Information Resources)  
James Sadler (UNC Division of Academic Affairs)  
Henry Schaffer (Board Member Emeritus)

**Absent:**

Jo Ann Pearson (OP-Alliance)

**Welcome and Roll Call**

- Ray Purdom (Board Chair) called the meeting to order at 2:00pm
- Roll call

**Update on the TLTC and New GA Initiatives (Robyn Render)**

- Robyn discussed the utilization of funds and personnel. We should be directing specific activities to support The University of North Carolina Online, Quality Assurance, and PACE Committee recommendations.
- Several vacant positions at GA will not be filled. For example, the Director of Coordinated Technology Management position will not be filled.
- There will be a lot of re-working on how the Division of IR and the TLTC does business. For example, funds in Robyn's office to support collaborative software and services to distance education, subsidized Blackboard and WebCT licenses, help desk services, etc. will no longer be available to those purposes.

- Frank will meet with the Provosts right after Thanksgiving and will reiterate the value of the annual TLT Conference.
- Robyn - The cost of the conference was scrutinized during the PACE study. The conference survey from last years revealed that 19% of the participants listed themselves as administrators. The large percentage demonstrates the value of the conference to the campuses. Jim Sadler expressed appreciation in holding the Distance Learning Forum in conjunction with the Conference.
- Frank will create a 1-page sheet about the Conference for the Provosts.
- The Board is challenged to do good work and capture the work of the Collaborative so that the TLTC's contributions can be easily determined.
- We need to have hard, factual deliverables which are monetary and quality quantifiable by establishing clear baselines and benchmarks up front.

#### **Bylaws Committee (John Myers)**

- John Myers distributed an email message prior to the videoconference requesting Board members to review proposed changes to the Bylaws.
- The suggested changes are in Articles I, II, and V.
- John stated that the Board would need 2 weeks to review the changes prior to voting. Therefore, the Board will vote on the changes at the December Board meeting.

#### **Centra Pilot Update (Faith, Lori)**

- A discussion was held regarding SLMS bulk purchases.
- Send Lori a message if interested in bulk purchases for SLMS products.
- Centra – ver 7.5 will be released in January 2007. The beta version of this release was just received today. This release is supposed to support Macs.
- A Webinar is schedule for Monday, November 20<sup>th</sup> at 10am. Video for Macs will not be supported in this release.
- The Centra training sessions went well. Lots of campus participation and continued interest.
- Frank encouraged campus participation in the pilot.

#### **Discussion on Extending Sakai/OSP/Moodle Pilot (Frank, Steve)**

- Current hosting will end in December 2006. A proposal was submitted by Optimized Learning to extend the pilot until June 30, 2007. The extended pilot would include open source portfolio and training module.
- The TLTC is charged in the PACE Report recommendations with exploring more open source and e-portfolio solutions. This topic will be discussed in more detail at the December Board meeting.
- Steve (ASU) expressed support for continuing the pilot. He has also been working with the Community Colleges in their Moodle pilot.
- The Board discussed the pros and cons of Moodle and Sakai.
- The next steps will be decided at the December 11 Board meeting.

### **2007 TLT Conference Update: (Frank, TLTC Staff)**

- The TLT is working with conference manager YCC.
- Faith is the TLTC contact working on this initiative.
- To date, there are 151 total proposals submitted.
- The total proposal submissions are comparable to what we had last year.
- The proposal review committee should be finished reviewing proposals by Thanksgiving.
- The invited sessions will be focused towards new initiatives such as The UNC Online, etc.
- Laura expressed a ‘Thank You’ to all the proposal reviewers.
- Frank noted that they are just beginning to send out information for vendor participation.
- The TLTC is in the process of migrating conference costs from state funding. This will require increasing the number of sponsors.
- Frank will bring the full conference budget to the December Board meeting. There will be an increase of 20-40% in registration fees. This year the conference will spend half the number of state dollars as last year and in 2008, the conference will be completely receipt supported.
- Frank reminded the Board that the TLTC is no longer subsidizing sleeping rooms for conference participants.

### **CASTL Conference Update (Ray, Scott)**

- The kickoff meeting was held last week in Washington, DC. There were 3 representatives from UNC schools. The meeting consisted of a day long meeting with other schools.
- Four main initiatives were discussed:
  - Student success and retention
  - Effective large course strategies
  - Effective wireless laptop programs
  - Collaboration with community college systems
- There will be another day long meeting before the Lilly Conference in the spring and scheduled discussions with learning center directors.
- Ray will email the Web site to everyone to review.

### **New Business**

- Bob – would like to talk about a potential staff leadership development program in the UNC system at the December 11<sup>th</sup> meeting.
- The Board had a brief discussion of upcoming topics in the UNC system such as spam control, outsource of email, and thin client solutions.

Next meeting – in person on December 11 at the Center for School Leadership Development Building, Room 119 at 10 a.m.

### **Meeting was adjourn at 3:50**