

**TLTC Board Meeting Minutes**  
**Wednesday, April 11, 2007**  
**Videoconference**  
**2:00 – 4:00pm**

**Welcome and Roll Call**

- Ray called the meeting to order at 2:00 p.m.

**Present:**

**Board Members:**

Ray Purdom (UNCG), Chair  
Steve J. Breiner (ASU)  
Scott Simkins (NCAT)  
John Myers (UNCA)  
Kathy Kyzer (UNC-CH)  
Beverly Vagnerini (UNCW)  
Robert Orr (WCU)  
Geri Vital (NCCU)  
Chris Weaver (ECU)  
Donna Petherbridge (NCSU)  
Mark Sivy (UNCC)  
Maurice C. Mitchell (UNCP)  
John Brooks (FSU)  
Kimberly Stevenson (ECSU)

**TLTC Staff:**

Frank Prochaska (UNC-TLTC)  
Hilarie Nickerson (UNC-TLTC)  
Lori Mathis (UNC-TLTC)

**Ex Officio Board Members:**

Henry Schaffer (Board Member Emeritus)

**Absent:**

Bob King (NCSA)  
Forrest McFeeters (WSSU)  
Laura Rogers (UNC-TLTC)  
Faith Dabney (UNC-TLTC)  
Yogi Kakad (Faculty Assembly)  
Jo Ann Pearson (Alliance)  
James Sadler (UNC Division of Academic Affairs)

**Approve Minutes of March 14, 2007 Meeting**

- Minutes approved

**Executive Director Report (Frank)**

- 2007 TLT Conference feedback:
  - 486 registrants - 13% increase over last year. 18 sponsors. Very positive feedback from attendees. Frank extended a “Thank You” for everyone who worked on the conference and encouraged campus participation.
  - The conference is coming in within budget. Frank will provide additional details at the May meeting.

- Frank will distribute the 2006-07 budget expenditures summary report in May. Projects are moving forward and additional updates will be provided at the next meeting.
- In 2007-08, the TLTC will lose \$90k from its budget.
- In 2007-08, the TLT Conference must be completely receipts supported.
- The TLTC is moving forward with the Learning Object Repository and Content Management System project with the Community College System. The RFP is currently going through final approval but has not been released yet.
- Blackboard Vista Project – there have been problems in the server cluster causing numerous problems to the campuses. A realization recently emerged that it was not going to be possible to guarantee a sufficiently robust architecture and infrastructure for the 2007-08 enrollments for the four campuses. In order to ensure a stable, guaranteed platform for all concerned, the three hosted campuses will move to Blackboard ASP hosting by the beginning of the fall semester. Lori Mathis is facilitating the move. The campuses (UNCC, WCU, UNCW) are moving as a group to Blackboard ASP hosting.

#### **2007 Conference Discussion and Planning for 2008 (Frank)**

- The Conference came in within budget this year. Faith and Frank have already met and discussed how they will begin the process of reviewing the participant list, increasing vendor participation next year, and implementing cost saving measures to reduce cost next year.
- Next year's Conference must be completely receipts supported. We're unsure if conference attendance will increase again next year, as we will need to increase registration fees.
- We also must get information out earlier about the conference and presenters. Faith will be working on this again next year.
- Wednesday's workshops were poorly attended. Thursday's were well attended. Looking to offer the workshops onsite rather than at the Marriott. There was a cost of about \$9k to use and transport to the facility. We are considering a mobile technology center (20 laptops) next year, rather than the email room, and possibly combining email computers with the speaker room.
- The plenary speakers were excellent. Email suggestions for next year's plenary speakers to Faith.
- Consider alternative formats for poster sessions. Possibly mini-presentations. Send ideas to Hilarie.
- Everyone agreed that having the community colleges and private colleges participate was valuable.

#### **SLMS Updates (Steve, Frank)**

- Campuses are exploring the purchase of some 300 pooled seats of Elluminate.
- Steve needs definitive answers as soon as possible from the campuses.

- Jeff Williams was invited to demo Elluminate at the Shared Services Alliance.
- The Centra pilot continues through August 31. Meghan (Centra) said they would extend the pilot for a given campus through December 2007. Campuses should contact Frank or Faith if interested.
- Horizon Wimba will be providing more information on a possible system wide pilot option later this spring.

#### **UNC Online Quality Workgroup Update (Frank)**

- The Online Quality Workgroup met at the TLT Conference. There were also several sessions on quality at the conference. They are planning upcoming meetings and have an active wiki for discussions. Laura is working with campus groups to look at what individual campuses are doing and compare to what the workgroup is finding, along with participation from the campus Faculty Senate.

#### **UNC Course Redesign Initiative Update (Hilarie)**

- Several sessions were held at the Conference. The campuses can apply for small grants to get them started on the redesign. The campus representatives have been sent the application process by Hilarie.

#### **Open Source Pilot Studies Update (Lori, Frank)**

- Lori –The statewide participation team will have a kickoff meeting the week of April 23. There are two tracks – small faculty group to teach in 2007-08, and a group of staff to do a rubric evaluation over the summer.
- Faculty and staff Moodle and Sakai training to be held during the summer.
- Faith will work on finalizing the dates.
- Laura will be working with the team to develop the evaluation rubric (core piece; campuses can add items for their own use.)
- IT staff can do an evaluation from a staff perspective by the end of the summer.
- Steve asked about inviting community college participants to join interest groups.
- Chris provided an update on the Platform Project. The timeline was extended. Moodle training to be held in summer and teaching in the fall. There will be training in the fall for those teaching in the spring. Anyone can participate for the purpose of the study.
- Frank commented that the Collaborative will facilitate other campus' participation.
- ECU is willing to host the Moodle and Sakai production courses for all faculty participants, regardless of campus. Chris will get clarification as to how the students would be enrolled into the courses.

#### **Blackboard Common-hosting Pilot Update (Lori)**

- Steering committee is meeting next week and will begin planning next steps.

- Exploring the use of external consultants for the project.

#### **ECU JAM Update (Chris)**

- Provosts will approve each campus' participation.
- ECU is calling the project "Think Link" because IBM is using the JAM name.
- Board members will receive a message once registration is open.
- Faculty, staff and administrators are invited to participate.
- If anyone is interested in facilitating a session they should come to ECU to be trained and to facilitate. Let Chris know by Monday if interested.
- The bulletin board will be open on April 18-19 from 7:00 a.m. – 7:00 p.m. for participants to log on and discuss quality assurance issues.

#### **New Business**

#### **Meeting Adjourn at 4:00**

#### **Next Meeting – In-person, Chapel Hill on May 22, 2007 10:00-3:00**