TLTC Board Meeting Minutes
Wednesday, March 14, 2007
Videoconference
2:00 – 4:00pm

Welcome and Roll Call

- Ray called the meeting to order at 2:00 p.m.

Present:

Board Members:

Ray Purdom (UNCG), Chair
Steve J. Breiner (ASU)
Scott Simkins (NCAT)
John Myers (UNCA)
Beverly Vagnerini (UNCW)
Robert Crow, proxy for Robert Orr (WCU)
Geri Vital (NCCU)
Chris Weaver (ECU)
Donna Petherbridge (NCSU)
Mark Sivy (UNCC)
Maurice C. Mitchell (UNCP)
John Brooks (FSU)
Janice Smith, proxy for Forrest McFeeters (WSSU)

TLTC Staff:

Frank Prochaska (UNC-TLTC)
Hilarie Nickerson (UNC-TLTC)
Laura Rogers (UNC-TLTC)
Faith Dabney (UNC-TLTC)
Lori Mathis (UNC-TLTC)

Ex Officio Board Members:

Henry Schaffer (Board Member Emeritus)
James Sadler (UNC Division of Academic Affairs)

Absent:

Kimberly Stevenson (ECSU)
Yogi Kakad (Faculty Assembly)
Amy Dykeman (ULAC)
Jo Ann Pearson (Alliance)
Bob King (NCSA)
Kathy Kyzer (UNC-CH)

Approve Minutes of February 13 Meeting
- Minutes approved

Executive Director Report (Frank)
- The TLTC is moving forward with the Learning Object Repository and Content Management System with the Community College System. The RFP is currently going through final approval but has not been released yet.
- UNC-GA Office of Legal Counsel continues to review the legal issues surrounding two products, *Turnitin* and *SafeAssignment* as discussed at the February Board meeting.
- No changes to the TLTC budget to report. Major projects continue to move forward.

- Blackboard Vista Project update – the issues discussed at the February TLTC Board meeting are not resolved yet. A Blackboard consultant was onsite at NC State on March 6-7 to address the continuing issues. The system has become stable, but the Chat feature is still not working. The continuing issues are a major problem for the participating campuses.

2007 Conference Update (Faith)
- Conference planning is going very well. There are currently 18 sponsors and 436 registrants, which is an increase in both areas over last year. The conference program is at the printer. There is still time to register so the participation rate will definitely increase. The number of non-UNC attendees is also higher than last year. There are several community colleges, privates, and K-12 participants this year. The increased participation and scope clearly demonstrates that the conference is viewed as a valuable resource. The Hilton sold out and the overflow is being directed to the Marriott. Faith urged the Board to take a look at the full program online. It is a very strong program in all of the timeslots which highlight excellent collective offerings. A huge Thank You was extended to everyone who helped with the conference planning.

UNC Online Quality Workgroup Update (Laura, Jim)
- The Online Quality Workgroup last met on Feb 28th. The group continues to discuss topics via email and the wiki. The workgroup is meeting at the conference on Thursday, March 22nd at 9:00 a.m. where they will outline next agenda items. Additional meetings are scheduled for April and June.

UNC Course Redesign Initiative Update (Hilarie)
- The workgroup has had three meetings so far. Each participating campus has one-four courses designated for redesign with a variety of disciplines represented. The UNC group will host a conference session on How to Re-design on your Campus and also present separate sessions on their individual campus experiences.

Open Source Pilot Studies Update (Lori)
- Lori is making some progress in working with the vendors to schedule the training sessions. The tentative dates are in April-May. The Moodle experimental space is to be established soon and the Sakai experimental space is already up and running. We currently have five-six faculty members on the evaluation team and need some IT people to assist in the project. Lori will send out a call for IT folks who may be interested in taking a look at Sakai and Moodle.
- Chris (ECU) is exploring the process of converting Blackboard CMS to Sakai and Moodle. The Moodle conversion seems to work well. The Sakai conversion tool won't be ready until summer. Chris will have more information on ECU's platform project as it becomes available.

- There are several sessions on Moodle and Sakai scheduled for the TLT Conference. There is an Open Source Conference following the annual MERLOT International conference this year.

Blackboard Common-hosting Pilot Update (Lori)
- Lori discussed this topic at the CIO meeting on February 22. She distributed a two page description of the project which she will also send to the Board. Currently, there are six campuses interested in the project. Lori is in the process of identifying one or two representatives from each campus for a steering committee. The interested campuses are NCAT, ECSU, FSU, NCSA, UNCP, and WSSU. The steering committee is the planning committee. Ray mentioned that UNCG is considering hosting NCAT in the fall.

ECU JAM Update (Chris)
- Chris provided an update on the JAM – bulletin board project. The bulletin board will be open on April 18-19 from 7:00 a.m. – 7:00 p.m. for participants to log on and discuss quality assurance issues. ECU will run a test of the software on March 29th. Since this is a bulletin board, not a discussion board, it will be one long conversation. The facilitators will periodically pull out the data. David Howard (NC State) will run a focus session at the TLT Conference on Wednesday from 9:00-10:30. Chris will be sending out information to advertise the JAM on campuses.

New Business

Congratulations to DR. Donna Petherbridge for completing her degree!

Meeting Adjourn at 3:10

Next Meeting – Videoconference on April 11, 2007 2:00-4:00