

UNC TLT Collaborative Board Meeting

UNC General Administration Building, Board Room

Wednesday, May 24, 2006

10:00pm – 3:00pm

Present:

Board Members:

Sharon Pitt (NCSU), Chair
Steven J. Breiner (ASU)
Chris Weaver (ECU)
John Myers (UNCA)
Sallie Ives (UNCC)
Kathy Thomas (UNC-CH)
Ray Purdom (UNCG)
Maurice C. Mitchell (UNCP)
Robert Orr (WCU)
Scott Simkins (NCAT)
Jill Lane (NCSA)
Forrest McFeeters (WSSU)
John Brooks (FSU)
Kimberly Stevenson (ECSU)
Henry Schaffer (Board Member Emeritus)

TLTC Staff:

Hilarie Nickerson (UNC-TLTC)
Frank Prochaska (UNC-TLTC)
Laura Rogers (UNC-TLTC)

Absent:

Jo Ann Pearson (OP-Alliance)
Yogi Kakad (Faculty Assembly)
Brenda Shaw (NCCU)
Beverly Vagnerini (UNCW)
Betsy Brown (OP-AA)

Welcome and Roll Call

- Sharon Pitt called the meeting to order at 10:00 a.m.

Approve Minutes of April 12, 2006 Videoconference

- Minutes were approved as submitted

Election of Board Chair for 2006-07 (Sharon)

- Ray Purdom was elected as the Board chair for 2006-07.

Executive Director Report (Frank)

- Frank reported that the budget is closing out on schedule, and he will distribute the final budget report at the June 22-23 Board Planning Meeting in Wilmington.
- WebCT Vista Collaborative Project
 - Overall, the project is progressing and operating well.
 - The campuses have discovered that there are Vista/Banner/Luminis integration issues. The Technology Working Group is actively addressing these with WebCT and SCT

- Frank gave an update on the search to fill the Information and Technology Coordinator position.
 - The position has been advertised, and there are approximately 25 applicants as of today.
 - The Search Committee will now begin to review the applicant pool.
 - The Committee's goal is to appoint the new ITC at the August 11 Board of Governors meeting.
- Frank gave an update report on the PACE (President's Advisory Committee on Efficiency and effectiveness) study.
 - General Administration will undergo the review process first, and then the campuses.
 - The entire process is scheduled to be completed by October 2006.

Select Meeting Dates for Next Year (Sharon)

- After discussion, the Board agreed to meet on Tuesdays next year, during the same weeks as the 2005-06 meeting dates.
- Videoconferences will continue to be held on Wednesdays at 2 – 4 pm.
- The TLTC Staff will schedule the meeting dates for next year, avoiding conflicts with key conferences and other events of UNC interest.

Discussion of June 22-23 Planning Meeting (Frank, Hilarie)

- Forrest, Bob and Ray will not be able to attend. (Jane Harris will attend in Ray's place, and Laura Cruz will attend for Bob.)
- After discussion, the Board selected the following major topics to discuss at the Planning Meeting:
 - How an overall budget cut might be absorbed in the TLTC operating budget
 - Review the 2005-08 Strategic Plan; are all goals still appropriate?
 - Review all current TLTC projects, including the human resource and operating budget expenditures for each.
 - Begin to discuss priorities for next year
 - Discuss emerging TLT issues and technologies
 - Discuss emerging issues in teaching and learning

Videoconference on the Future of Course Management Systems (Frank)

- At ECU's request, Jim Sadler has scheduled a videoconference for August 9, 2 – 4 pm, to discuss the future use of course management systems within UNC
- The purpose of the videoconference is to begin to discuss what approach the UNC campuses might take in two years when the Blackboard and WebCT licenses expire.

Update/Discussion of Content Management System Pilot Project (Frank, Hilarie)

- Frank and Hilarie gave an update on the content management system pilot project, to be conducted in 2006-07 in collaboration with the Faculty Assembly.
- A kick-off workshop is being planned for sometime in the summer, to include participants from UNC, NCCCS, and NC Virtual Public School.

Update on Synchronous LMS Project (Frank)

- After discussion, the Board agreed to request pricing from all four synchronous LMS vendors who participated in this year's pilot study, with the goal of establishing system-wide master license agreements with more than one of them.

Scholarship of Teaching and Learning FIPSE Grant Initiative (Ray)

- Ray reported on an initiative being led by Alton Banks at NCSU, to develop a UNC/NCCCS FIPSE proposal on the scholarship of teaching and learning.
- A group representing the two systems will work during the summer to develop the proposal.

Update/Proposal from Quality Assurance for Online Courses Committee (Hilarie)

- Hilarie reported on a proposal from this committee to form a faculty advisory group that would:
 - Examine rubrics that are currently in use elsewhere to identify aspects that are perceived as useful
 - Provide input and feedback on other quality assessment issues
- The Board agreed that having such a faculty advisory group is a good idea, and encouraged the Committee to pursue its formation with the Division of Academic Affairs.

2007 TLT Conference Planning Update (Frank, Hilarie, Laura)

- The Conference will be held at the Hilton North Raleigh on Wednesday-Friday March 21-23.
- A Program Planning Committee is now being formed. Board members were encouraged to submit committee member nominations to Hilarie and Laura.
- The Program Committee will meet weekly during the summer to identify this year's Conference theme, and develop the Conference Announcement and Call for Proposals.
- The goal is to release the Call for Proposals at the beginning of September.

Committee Reports

- Planning and Assessment Committee
 - No additional report
- By-Laws Committee
 - No additional report
- Finance Committee
 - No additional report
- Portal Oversight Committee
 - No additional report

New Business

- The Board agreed to cancel the June 14 videoconference, as the Board will meet the following week in Wilmington for its Planning Meeting.
- Bob Orr reported on a joint WCU/NCCCS project to hold a faculty development event in Fall 2006 on learning objects. The purpose is to inform faculty at WCU and at western NCCCS campuses about LOs and the content management system pilot project.

Adjourn 2:30 p.m.