TLTC Board Meeting
September 12, 2003
10:00am -3:00pm
NCCU School of Education, Workshop Room (#1024)

Present:
Board Members:
    Steven J. Breiner (ASU)
    Steve Duncan (ECU)
    Velma Blackmon (ECSU)
    Arasu (Nick) Ganesan (FSU)
    Brenda Shaw (NCCU)
    Sharon Pitt (NCSU)
    Kathy Thomas (proxy for John Oberlin) (UNC-CH)
    Sallie Ives (UNCC)
    Ray Purdom (UNCG)
    Maurice Mitchell (UNCP)
    Beverly Vagnerini (UNCW)
    Lee Rayburn (WCU)
    Glen Holmes (WSSU)

TLTC Staff:
    Hilarie Nickerson
    Laura Rogers
    Frank Prochaska
    Andrea Eastman-Mullins

Guests:
    Henry Schaffer (NCSU)

Absent:
    Pat McClellan (UNCA)
    Bruce Clark (proxy for Rodney Harrigan) (NC A&T State)
    Jill Lane (NCSA)

Ex Officio Board Members:
    Betsy Brown (OP-AA)
    Mary Reichel (ULAC)
    Robyn Render (OP-IR)
    Jo Ann Pearson (UNC Alliance)

Welcome, introductions and roll call
Steve Breiner called the meeting to order at 10:00
Dr. Lucy Reuben, Provost and Vice Chancellor for Academic Affairs, welcomed the group to NCCU

Approve Minutes of August 13 Videoconference
- The August 13 minutes were approved with amendments

Election of Remaining Board Officers and Standing Committees
Vice Chair (also chair of Finance Committee)
- Brenda Shaw elected vice chair
Secretary (Nominations and volunteers from the floor)
- Kathy Thomas elected secretary

Three standing committees (elected for two year terms)
- Planning and Assessment (elect four)
    o Beverly Vagnerini, Glen Holmes, Steve Duncan, Steve Breiner (Henry Schaffer continues two year term)
- By-laws (elect three)
    o Velma Blackmon, Maurice Mitchell , Betsy Brown

- Finance (elect one)
    o Sharon Pitt

Search Committee Report
Andrea reported on the Information and Technology Coordinator position search:
- 48 applicants
- 8 interviewed by phone
- 4 in person interviews
- Checking references for two
- Early November start date expected

Executive Director Report
- Blackboard
    o Matt Pittinsky, CEO of Blackboard, visited GA last week
    o He and Frank will discuss possible research project: "Dream Dashboard" (what assessment tools would users like to see in Blackboard)
- WebCT
    o Monetary support for moving six WebCT campuses to Vista has fallen through for this year
    o WebCT is still interested in pursuing the move of the campuses to Vista
    o Robyn, Frank and John Lowe will talk with Carol Vallone (CEO of WebCT) to develop a possible strategy. Nothing will be signed without full consent of the campuses.

- Chancellors recently received e-learning white paper. Frank received a copy and will forward to Board. Board members may forward this document to key campus TLT personnel.
- Starlink satellite program downloads: Sallie will send out url

- Robyn and Frank met with Gretchen Bataille and Betsy Brown to update them on TLTC activities
- Last week, all CAOs attended meeting at GA. Frank was on the agenda to talk about the TLTC
- It was mentioned at both meetings that the TLTC should maintain a good working relationship with the campus Teaching and Learning Centers
- Need to strengthen ties with Teaching and Learning Center directors
- Draft 2003-04 budget sheet was distributed

Discussion of PEW Course Redesign Program
Sallie led a presentation and discussion on course redesign based upon the PEW model

Learning Objects (Henry)
- Portal Oversight Committee has been discussing learning objects, especially MERLOT
- Have campuses made the best possible use of MERLOT?
- Is there a lot of value there that the UNC system is not taking advantage of?
- What can we (UNC and TLTC) do to help promote the use of MERLOT and learning modules?
- What can we do to make people aware of the value of learning objects?
- Georgia system is going to pitch the use of MERLOT as a reference materials source to its libraries.
- Needs to be pushed to IT support staff
- www.geminfo.org
    - gateway to many educational materials
- Ray uses a script to display the 10 latest contributions in different collections
- Rss.merlot.org (rich site script page)
- Ray attended a session at the MERLOT meeting on how to promote the use of MERLOT
- Faculty won't take advantage unless there is help, support, incentive to do it
- Betsy Brown discussed with CAOs the possibility of a pilot project to train volunteer faculty members to peer review learning objects developed by faculty within the UNC system. This peer review could be useful for faculty coming up for TPR

Planning Discussion for this Year's Activities
- Interest Groups (Hilarie, Laura)
    - Communities of practice
    - Address common issues
    - Share solutions
- Campus Visits (Andrea)
    - Spend a day at the campus with various groups to talk about the TLTC as well as TLT campus issues and projects
    - Frank will go to every campus; Laura, Hilarie and Andrea will divide visits among the campuses

- o Board feels that such visits will be useful
- o All board members could attend other campus visits
- MERLOT Federated Search Capability
- Key Budget Items
  - o Frank presented budget sheet with recommended budget expenditures
  - o Motion passed to approve budget sheet as presented

Brief Committee Reports
Portal Oversight Committee (Ray)
- Plan to bring a proposal to make the POC a standing committee rather than an ad hoc committee

New Business: Macromedia Licenses
Frank reported:
- Macromedia has approached Tom Warner offering different kinds of packages
- This would be the first time that Tom's office would try to coordinate the purchase of software that's normally purchased by academic departments.
- Each campus would be expected to have a minimum purchase.
- Is it worth Tom Warner's office time to investigate a license for the system?

Parker Palmer will be at UNCG Thursday, September 18; contact Ray for details.

EDTECH expo September 25, 9:00am-4:00pm at McKimmon Center at NCSU

Adjourn
Meeting adjourned at 3:00